

Greysteel Playgroup  
St Columa's Walk  
Greysteel  
BT47 3TS

Voluntary Playgroup  
No of Funded Places (Part-time): To be determined  
Session Times: Monday to Friday: 9:00am – 12noon

Person in Charge/Leader: Geraldine McGuinness  
Chair of Management Committee: Mrs Louisa McGuinness

Telephone: 028 7181 1355

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### Respective Functions of the Management Committee in relation to admissions.

The Management Committee have determined that, in the event of there being more applicants than places available the following criteria will be applied, in the order set down, to select children for the available places

Children who are not normally resident in Northern Ireland will not be considered for places until all children who live in Northern Ireland have been considered.

### Admissions Criteria

A timetable of pre-school admissions procedures setting out the dates by which an application is to be submitted is available at [www.eani.org.uk/admissions](http://www.eani.org.uk/admissions) under 'Pre-School Admissions'. During the admissions procedure when applying the criteria punctual applications will be considered before late applications are considered.

The application procedure opens on 7 January 2020 at 12noon (GMT) and an application submitted by the closing date of 30 January 2020 at 12noon (GMT) will be treated as a punctual application. An application received after 12noon (GMT) on 30 January 2020 will be treated as a late application.

As the pre-school admissions procedure is in two stages the timetable also specifies the relevant dates at Stage 2 which will determine if an application is to be considered as punctual or late.

### Admissions Criteria - Statutory Criteria

- 1 Children from socially disadvantaged circumstances born between 2 July 2016 and 1 July 2017.
- 2 Children born between 2 July 2016 and 1 July 2017.

**Note: Children from 'socially disadvantaged circumstances' means a child whose parent is in receipt of (i) Income Support, or (ii) Income-based Jobseeker's Allowance, or (iii) an award of Income Support which has been converted into an Employment and Support Allowance and the level of benefit remains the same, or (iv) Universal Credit. When parents apply for places for their child on this basis they must have their Benefit Verification stamped by the Social Security/Jobs and Benefits Office to confirm that they are in receipt of a qualifying payment. This should then be sent by the parent directly to the provider of first preference.**

### Sub-Criteria

If there are more children satisfying the last criterion, which can be applied, then selection for the remaining places will be on the basis of:

1. A child that has a parent working in the setting.
2. Children who have siblings who have previously attended/are attending Greysteel Playgroup/Faughanvale Primary School.
3. The first child in the family.
4. Children naming Greysteel Playgroup as their first preference.

In the event of over-subscription in the last criterion which can be applied, then selection for all places remaining in this category will be on the basis of the initial letter of the surname as per the birth certificate in order set out below.

**I U A W C S Z Mc R X P H B Mac N Q T G D Y E K M V J L O F**

This order was determined by a randomised selection of letters of the alphabet. In the event of surnames beginning with the same letter, the subsequent letters of the surnames will be used in alphabetical ascending order. In the event of two identical surnames the alphabetical order of the initials of the forenames(s) as printed on the birth certificate will be used, both in ascending order.

It is important that parent(s)/guardian(s) when submitting the application form give all the relevant support information and written evidence that may be needed including the child's birth certificate.

### **Duty to Verify**

The Management Committee reserves the right to require such supplementary evidence as it may determine to support or verify information on any application form.

If the requested evidence is not provided to the Management Committee by the deadline given, this will result in the withdrawal of an offer of a place. Similarly, if information is supplied which appears to be false or misleading in any material way, the offer of a place will be withdrawn.

### **Waiting List Policy**

The Waiting List Policy is available on the Parent's Notice Board.